

Stay on Top of Change:

Alumni Resources for Layoffs & Career Shifts



Career Opportunities
and Employer Relations

We are still here to help you!

Click here to make an appointment for:

- Resume guidance
- Interview prep
- Job search assistance
- General career advising



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Senior Experiential
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Career Advisor

If you suspect that a layoff may be happening, or you have already been told that you will be laid off:

- Ask your employer how much time you have left in your position
 - Use the time you have left to legally capitalize on company resources you have access to. This includes your network connections & any projects you can legally add to your portfolio.
- Go over your termination benefits
 - Ask HR how long you have your insurance, if you can add your vacation compensation into your last paycheck, & what they can do to support you in this difficult time.
- Check out your states unemployment benefits; [here it is](#) for MO

In today's employment world, it is critical to prepare for the unknown & set yourself up for success!

- Update your resume with new skills you have learned since being in the workforce
 - Use our [ATS friendly resume templates](#) to format a relevant document for future employers
 - Ask a career advisor for access to [BigInterview](#); a resource that helps you build your resume & nail your interview through AI & coursework
- Regularly take skills courses to advance your career development
 - [Missouri S&T skills classes](#)

Create an Action Plan

If you were to be laid off, or if you have already been laid off, it is important to have an action plan set in stone

Reach out to the network you have built for advice or possible job opportunities.

Utilize the list of NCDA members that provide pro bono career assistance if you are a displaced worker.

Get an idea of what path you would like to go down

- Use O*Net to search for jobs in your realm of interest!

Gather some financial advice from a knowledgeable peer

- Learn how to use your money wisely in a time of uncertainty

Take the Time to Sell Yourself!

Allow yourself to promote the skills you have worked so hard to build:

- Make a “brag book”, or a portfolio of your most relevant accomplishments.
- Go to as many networking events as you can!
 - Come to our [Career Fair](#) to meet new employers
- Update your LinkedIn profile & regularly connect with other Missouri S&T alumni!

Explore an Entrepreneurship Path



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With the special circumstance of our current employment environment, the road is wide open for you to build something of your own!

- Missouri S&T offers a **Badges of Excellence** program that teaches you the mindset, core values, & skills of entrepreneurship.
- Research what is needed in our current economy & develop something that the public would genuinely use.
- Make a business plan & map out what starting your own business would look like financially.

List of Resource Links



Career Opportunities
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ATS friendly resume templates

BigInterview

Missouri S&T skills classes

O*Net

NCDA Pro bono career assistance

Career Fair

Badges of Excellence

Missouri Unemployment Page

Please reach out if you have any questions



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